Thursday, March 12, 2015 – 5:45pm
Governing Board Meeting Minutes - FINAL

1. Call to Order / Pledge of Allegiance to the Flag. The meeting was called to order by Olivia Vasquez at 5:48 p.m., who lead the Pledge of Allegiance.

2. Roll Call: present 9 absent 5 Quorum yes (quorum at 5:58 p.m.)

Members present: Olivia Vasquez, Rosa Martin (arrived at 5:58 p.m.), Diane Schweitzer, Jane Tokubo, Peter Perez, Louise Merrell, Paola Yates (arrived at 5:58 p.m.), Katy Carlson, David Jones (arrived at 5:58 p.m.)

Absent: Benita Dixon, Debra Nelson, Eric Beerman, Araceli Hernandez, Anthony Medina

3. Approval of Agenda: Jane mentioned Item 8h to be Beacon House, not HOPE Network.

4. Approval of Minutes: Diane mentioned that item 8B should read 9 yes, 1 abstention, 1 recusal. For item 8C, it should read 8 yes, 1 no, 2 recusals. Louise Merrell made a motion to approve the minutes with corrections. Motion seconded by Katy Carlson and passed unanimously.

5. Officers’ Reports
   a. President: - Olivia received a memo for pothole repairs for our neighborhood council on April 14th asphalt repairs. Request Sheet due by March 30th to the Dept. of Street Services. Board members asked to mail their “lists” to Olivia, who will submit on behalf of our council.
   b. Vice President – no report
   c. Treasurer: For the month of February, we spent $1,112.80 (outreach and operations). Peter Perez made a motion to approve February MERS Report as presented. Motion seconded by Rosa Martin and passed with 8 members and one abstention. June 10th is the deadline to use our credit card, so we have a little more time to spend our council funds. Diane Schweitzer made a motion to move $3,000 from Outreach, $5,000 from Community Improvement, and $285.39 from Elections to Neighborhood Purposes Grant category, totaling $8,285.39. Motion seconded by Peter Perez and passed unanimously.
   d. Secretary: Jane reported that she has been working with other groups on upcoming health fairs and beautification projects in the area.

6. Committee Report
   a. Outreach Committee (E. Beerman) – Peter Perez asked for a Board member to take over the phone message notebook for three months. Paola Yates volunteered to check our phone messages for the next three months – April – June 2015.

7. Old Business: (Discussion and Possible Action on the following items)
   a. Treasurer’s Budget Adjustments – see above

8. New Business: (Discussion and Possible Action on following items)
a. Approve expenditure of distribution of flyers promoting special speaker at general meeting – Diane Schweitzer made a motion to approve no more than $350 to CBS Advertising cost to distribute the fliers on the Medical Marijuana guest speaker from the city attorney’s office. Motion seconded by Katy Carlson and passed unanimously.

b. Approve expenditure of Penny Saver ads not to exceed $650. On-going ads cost due to price increases. Louise Merrell mentioned that some people “miss” the flier distribution vs. the seeing our ads in the Penny Saver. Louise Merrell motioned to approve the expenditure of the Penny Saver ads not to exceed $650. Motion seconded by Katy Carlson and passed unanimously.

c. Discussion and possible action of NPG for $3,250 to GAP. Jane Tokubo announced she was to recuse herself from this discussion item and removed herself from the room. Item 8C tabled until action of Give-Away Items – Outreach to present a suggested list of items not to exceed $500 for approval – Item tabled.

d. Telephone manager: responsible for accessing voice mail for a 3 month period – Paola Yates volunteered to handle this.

e. Audio Manager for general meetings – item tabled.

f. Discussion and possible action of funding for $200 for proposed Clean up Event in Area 1- to be incorporated into GAP’s proposal next month.

g. Hope Network for $2500 to discuss and approve NPG Grand for “2nd Annual Resource/Health Awareness Community Fair and Cinco de Mayo Music Concert at Normandale Park. Daisy presented the proposal on behalf of Beacon House for the 2nd Annual Resource/Health Awareness Community Fair and Cinco de Mayo Music Concert. Event will be held at Normandale Park with resources, family activities, sports clinics, and food. This year, Narbonne High band, chorus, bandas, local talents, Paola’s kids, and 186th St. School chorus. Request is for $2,500. Diane Schweitzer made a motion to approve $2,500. Motion seconded by Rosa Martin and passed unanimously.

9. Public Comment & Discussion: Commissioner Medina thanked the Council for the great work that the Council is doing. BONC Discussion on “on line voting.” Code of Conduct needs to be signed by all members. He’s also receiving our agendas.


11. Adjourn: /Diane Schweitzer made a motion to adjourn the meeting at 6:55. Motion seconded by Katy Carlson and passed unanimously.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting (213) 978-1551.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 485-1360., CA 90501, o at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact (310) 366-5514.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed at our website by clicking on the following link: www.harborgatewaysouth.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please e-mail: harborgatewaysouth@gmail.com