1. **Call to Order and Pledge of Allegiance** led by Peter Perez at 7:10 p.m.

2. **Roll Call** - Present: **12**  Absent: **2**  Quorum: **Yes**. A quorum of 12 board members present (see list above), and approximately 21 stakeholders were present. Araceli Hernandez and Wendy Erazo arrived at 7:30 p.m.

3. **Approval of Agenda** – Approval of October 12, 2017 Special Meeting Agenda. Motion by Peter Perez to approve the Special Meeting Agenda, second by Elaine Yuzuki, and passed with 10 yes (Beermann, Betancourt, Carlson, Griffin, Jones, Martin, Okabayashi, Perez, Ramirez, and Yuzuki), 0 noes, and 2 not yet present (Erazo and Flores).

4. **Approval of Prior Meeting Minutes** – Motion by Rosa Martin to approve the September 14, 2017 meeting minutes, second by Morgan Griffin, and passed with 10 yes (Beermann, Betancourt, Carlson, Griffin, Jones, Martin, Okabayashi, Perez, Ramirez, and Yuzuki), 0 noes, and 2 not yet present (Erazo and Flores).

5. **LAPD Report** – Senior Lead Officer Adrianna Bravo, Officer Lopez for Officer Bravo
   a. Officer Frank Lopez gave a brief overview of crime statistics for the Harbor Gateway South area.
   b. Numerous home and vehicle burglaries occurred in the month of September.
   c. Senior Lead Officer Adrianna Bravo hosted a cleanup of Plaza del Amo near Beacon House.
   d. Saturday Night Lights occurring on 10/13/17 at Normandale Park from 5:00 p.m. - 9:00 p.m.
   e. Officer Frank Lopez answered questions from the board and stakeholders.

6. **Councilman Joe Buscaino** – Harbor City/Harbor Gateway South Field Deputy Aksel Palacios – unable to attend, but submitted a written report.

7. **Budget and Finance**
   a. Introduction of Sheryl Akerblom, Bookkeeper hired to help Treasurer Olivia Vasquez.
   b. Motion to approve the July 2017 Monthly Expenditure Report (MER). Motion by Elaine Yuzuki to approve the July 2017 Monthly Expenditure Report (MER), second by Rosa Martin, and passed
with 10 yes (Beermann, Betancourt, Carlson, Griffin, Jones, Martin, Okabayashi, Perez, Ramirez, and Yuzuki), 0 noes, and 2 ineligible (Erazo and Flores).

c. Motion to approve August 2017 Monthly Expenditure Report (MER). Motion by Cesar Ramirez to approve the August 2017 Monthly Expenditure Report (MER), second by Morgan Griffin, and passed with 10 yes (Beermann, Betancourt, Carlson, Griffin, Jones, Martin, Okabayashi, Perez, Ramirez, and Yuzuki), 0 noes, and 2 ineligible (Erazo and Flores).

d. Motion to approve September 2017 Monthly Expenditure Report (MER). Motion by Morgan Griffin to approve the September 2017 Monthly Expenditure Report (MER), second by Cesar Ramirez, and passed with 10 yes (Beermann, Betancourt, Carlson, Griffin, Jones, Martin, Okabayashi, Perez, Ramirez, and Yuzuki), 0 noes, and 2 ineligible (Erazo and Flores).

e. Motion to approve Building Business in LA Invoice #117, for $350, for creation/design of HGSNC September and October newsletter. Motion by Morgan Griffin to approve the Building Business in LA Invoice #117, for $350, second by Cesar Ramirez, and passed with 10 yes (Beermann, Betancourt, Carlson, Griffin, Jones, Martin, Okabayashi, Perez, Ramirez, and Yuzuki), 0 noes, and 2 ineligible (Erazo and Flores).

f. Motion to approve Life Storage October 9th invoice for $168, for storage for the period November 1st to December 1st, 2017. Motion by Cesar Ramirez to approve the Life Storage October 9th invoice for $168, for storage for period November 1st to December 1st, 2017, second by Morgan Griffin, and passed with 10 yes (Beermann, Betancourt, Carlson, Griffin, Jones, Martin, Okabayashi, Perez, Ramirez, and Yuzuki), 0 noes, and 2 ineligible (Erazo and Flores).

g. Motion to approve increase in recurring monthly payment to The Mailroom from $50 per month to $100 per month. See attached description. Motion by Morgan Griffin to approve the increase in recurring monthly payment to The Mailroom from $50 per month to $100 per month, second by Al Betancourt, and passed with 10 yes (Beermann, Betancourt, Carlson, Griffin, Jones, Martin, Okabayashi, Perez, Ramirez, and Yuzuki), 0 noes, and 2 ineligible (Erazo and Flores).

h. Discuss and consider motion to approve Neighborhood Purpose Grant (NPG) application from Japan Alliance, in the amount of $2,500, for the Yatai Festival. Previously approved, reapproving as requested by City Clerk. Motion by Morgan Griffin to approve the Neighborhood Purpose Grant (NPG) application from Japan Alliance, in the amount of $2,500, for the Yatai Festival, second by Al Betancourt, and passed with 10 yes (Beermann, Betancourt, Carlson, Griffin, Jones, Martin, Okabayashi, Perez, Ramirez, and Yuzuki), 0 noes, and 2 ineligible (Erazo and Flores).

i. Discuss and consider motion to approve Neighborhood Purpose Grant (NPG) application from LA Panthers, in the amount of $2,500. Require IRS 501c3 letter to be submitted. Motion by Morgan Griffin to approve the Neighborhood Purpose Grant (NPG) application from LA Panthers, in the amount of $2,500, second by Rosa Martin, and passed with 10 yes (Beermann, Betancourt, Carlson, Griffin, Jones, Martin, Okabayashi, Perez, Ramirez, and Yuzuki), 0 noes, and 2 ineligible (Erazo and Flores).

j. Discuss and consider motion to approve Neighborhood Purpose Grant (NPG) application from Harbor Gateway Torrance Outreach, in the amount of $1,600. Require IRS 501c3 letter to be submitted. Motion by Morgan Griffin to approve the Neighborhood Purpose Grant (NPG) application from Harbor Gateway Torrance Outreach, in the amount of $1,600, second by Al Betancourt, and passed with with10 yes (Beermann, Betancourt, Carlson, Griffin, Jones, Martin, Okabayashi, Perez, Ramirez, and Yuzuki), 0 noes, and 2 ineligible (Erazo and Flores).

k. Approve FY2017-2018 budget and adjustments through September 2017. Motion by Morgan Griffin to approve the FY2017-2018 budget and adjustments through September 2017, second by Rosa Martin, and passed with with10 yes (Beermann, Betancourt, Carlson, Griffin, Jones, Martin, Okabayashi, Perez, Ramirez, and Yuzuki), 0 noes, and 2 ineligible (Erazo and Flores).

l. Motion to approve CBS Advertising Distributors Invoice #94779, for $660, for distribution of HGSNC September newsletter. Motion by Morgan Griffin to approve the CBS Advertising Distributors Invoice #94779, for $660, for distribution of HGSNC September newsletter, second by Cesar Ramirez, and passed with with10 yes (Beermann, Betancourt, Carlson, Griffin, Jones, Martin, Okabayashi, Perez, Ramirez, and Yuzuki), 0 noes, and 2 ineligible (Erazo and Flores).

8. Committee Reports
   a. Outreach Committee – Erik Beermann provided a written Outreach Committee Meeting Report.
      i. Special Governing Board and Outreach Committee Meeting on October 24, 2017 at 6:30 p.m. at Halldale Elementary School.
b. Ad Hoc Committee/By Laws Committee – Gina, Peter, Jane, Katy: No Report.


e. HANC Report: No Report.


9. Old Business

a. Discussion further Clarification and motion on letter of support for San Pedro Fish Market at 1313-2 W. Sepulveda. See attached.

Motion by Elaine Yuzuki to approve the letter of support for San Pedro Fish Market at 1313-2 W. Sepulveda, second by Morgan Griffin, and passed with 11 yes (Beermann, Betancourt, Carlson, Erazo, Griffin, Jones, Martin, Okabayashi, Perez, Ramirez, and Yuzuki), 0 noes, and 1 ineligible (Flores).

10. New Business

a. Assign a Board Member to create and maintain an inventory of HGSNC property. An inventory of HGSNC property is required by the City Clerk. No one volunteered so the item will be continued.

b. Discuss and approve allocation of an amount not to exceed $1,500, which includes purchase of a service contract from Best Buy Geek Squad. This way once the budget and other information is provided it can be agendized again for the actual purchase/expenditure. Motion is incorrect and may be considered later.

11. Public Comment: None

12. Adjournment – Meeting adjourned at 8:45 p.m. Morgan Griffin made a motion to adjourn the meeting and Cesar Ramirez seconded the motion, passed unanimously. The next regular Governing Board meeting is Thursday, November 9, 2017.

Respectfully submitted,
Jennifer Okabayashi, Secretary
for the Harbor Gateway South Neighborhood Council