1. **Call to Order/Pledge of Allegiance**: Rosa led the Pledge of Allegiance at 7:15 p.m.

2. **Roll Call**: Present: 8 Absent: 7 Quorum: Yes A quorum of 8 board members present (see list above), and approximately 6 stakeholders were present.

3. **Approval of Agenda** – Approval of December 14, 2017 Special Meeting Agenda. Motion by Morgan Griffin to approve the December 14, 2017 meeting minutes, second by Rosa Martin, and passed with 8 yes (Beermann, Betancourt, Carlson, Griffin, Jones, Martin, Okabayashi, and Yuzuki), 0 noes, and 0 abstention.

4. **Approval of Prior Meeting Minutes** – Motion by Morgan Griffin to approve the November 9, 2017 meeting minutes, second by Al Betancourt, and passed with 8 yes (Beermann, Betancourt, Carlson, Griffin, Jones, Martin, Okabayashi, and Yuzuki), 0 noes, and 0 abstention.

5. **Public Comment on Non-Agenda Items** – None

6. **Senior Lead Officer Adrianna Bravo Report** – Unable to attend

7. **Councilman Joe Buscaino** – Harbor City/Harbor Gateway South Field Deputy Aksel Palacios – Not present

8. **Budget and Finance**
   a. Motion to approve the November 2017 Monthly Expenditure Report (MER). Motion by Morgan Griffin to approve the November 2017 Monthly Expenditure Report (MER), second by Elaine Yuzuki, and passed with and passed with 8 yes (Beermann, Betancourt, Carlson, Griffin, Jones, Martin, Okabayashi, and Yuzuki), 0 noes, and 0 abstention.
   b. Motion to accept resignation of Treasurer Olivia Vasquez from the board. Motion by Rosa Martin to accept resignation of Treasurer Olivia Vasquez from the board, second by Elaine Yuzuki, and passed with and passed with 8 yes (Beermann, Betancourt, Carlson, Griffin, Jones, Martin, Okabayashi, and Yuzuki), 0 noes, 0 abstention.
   c. Motion to elect a new Treasurer and any other vacant officer position(s) if necessary.
Motion by Al Betancourt to elect Jennifer Okabayoshi to serve as Treasurer and Purchase Card holder, second by Al Betancourt, and passed with and passed with 8 yes (Beermann, Betancourt, Carlson, Griffin, Jones, Martin, Okabayashi, and Yuzuki), 0 noes, 0 abstention.

d. Motion to approve the purchase of 100 sheets of HGSNC letterhead from Printing Graphics, for an amount not to exceed $150.93. Item tabled.

e. Motion to approve the purchase of board member business cards from the City of Los Angeles Division of Public Services, in an amount not to exceed $400.

Motion by Morgan Griffin to approve the purchase of board member business cards from the City of Los Angeles Division of Public Services, in an amount not to exceed $400, second by Dave Jones, and passed with 8 yes (Beermann, Betancourt, Carlson, Griffin, Jones, Martin, Okabayashi, and Yuzuki), 0 noes, 0 abstention.

9. Committee Reports
   a. Outreach Committee – Erik Beermann: No Report
   b. Ad Hoc Committee/By Laws Committee – Gina, Peter, Jane, Katy: No Report
   c. Budget Committee – Olivia, Peter, Katy, Jane: No Report
   d. Planning Committee – Erik, Katy, Jesse: No Report
   e. HANC Report
      i. There is no HANC meeting in January.
   f. Budget Advocate: Gina Harden
      i. Regional Budget Day is Saturday, January 20th, at the Harbor City/ Harbor Gateway Library.

10. Old Business
   a. Update on inventory of HGSNC property as required by the City Clerk. Still in process

11. New Business
   a. The June 14, 2018 selection Neutral Third Party (NTP), and President Harbor City Neighborhood Council, Greg Donnan gave a brief introduction.
   b. Discussion of new meeting locations.

12. Public Comment
   a. Susan Yamashiro from Sharefest announced that the application process will be opening in January for the 2018 Work Day.

13. Adjournment – Meeting adjourned at 8:15pm. The next regular Governing Board meeting is Thursday, January 11, 2018.

Respectfully Submitted,
Jennifer Okabayashi, Secretary
for the Harbor Gateway South Neighborhood Council