HARBOR GATEWAY SOUTH NEIGHBORHOOD COUNCIL
Regular Board and Stakeholder Meeting
Halldale Avenue Elementary - Auditorium
21514 Halldale Avenue, Torrance/Harbor Gateway
Thursday, June 13, 2019 – 6:30 pm

MEETING CANCELLED

Agenda

1. Call to Order and Pledge of Allegiance

2. Roll Call

3. Approval of Agenda – Approval of June 13, 2019 meeting agenda.

4. Approval of Minutes – Approval of May 9, 2019 Special and Regular meeting minutes.

5. Discussion and possible action to fill vacant seats qualifying candidates:
   a. Member At-Large seat
   b. Member At-Large seat
   c. Member At-Large seat

6. Discussion and possible action to appoint the following board roles:
   a. Purchase Card Holder
   b. Alternate Purchase Card Holder
   c. Second Signer
   d. Alternate Second Signer
   e. Mailbox key holders (2)
   f. Up to 5 Community Impact Statement (CIS) filers
   g. Neighborhood Council Budget Advocates Budget Representative(s) (if none appointed defaults to President and Treasurer)

7. First Responders Reports

8. Government Officials Reports

9. Public Comment on Non-Agenda Items – The public is invited to speak on issues of general interest during the public comment periods. Comments on the specific agenda items will be heard only when the item is considered. To ensure that all are heard, a 2-minute time limit applies on each public speaker. All speakers must fill out a speaker’s request form and submit it to the Harbor City Neighborhood Council Secretary.

10. Board Member Comment on Non-Agenda Items – [May include comment on Board members’ own activities/brief announcements; brief response to statements made or questions posed by persons exercising their general public comment rights or asking questions for clarification; introduction of new issues for consideration by the Board at its next meeting; or requests for research and a report back to the Board at a future time.]

11. Presentation: California Work & Family Coalition – Melisa Acoba, Legislative Coordinator
   CA Work & Family Coalition, a statewide consortium comprised of unions, worker centers, health care providers, legal services organizations, and other advocates dedicated to making California’s Paid Family Leave program more equitable. We are supporting Los Angeles’ Fair Work Week Campaign, which would give retail employees the right to have a predictable work schedule. Will share some background on the issue, our findings from a recent report conducted by the UCLA Labor Center and request your support for our proposal to the LA City Council.

12. Presentation: Marine Mammal Care Center – Jeff Cozad, Executive Director
   The Marine Mammal Care Center Los Angeles, which is the only nonprofit hospital in Los Angeles that is open every day to give medical care for injured and sick seals and California sea lions. We want to be sure your Neighborhood Council is aware of our commitment to ocean conservation and that your residents can visit these precious marine mammals with family and friends.

13. Budget and Finance
   a. Motion to approve May 2019 Monthly Expenditure Report (MER).
b. Motion to approve monthly expenses, including approval of Treasurer’s payment of all recurring Neighborhood Council expenses including (but not limited to) Lloyd Staffing, The Mailroom, Life Storage, newsletter creation, printing and distribution, audio services, office supplies, and vendor(s) for meeting refreshments.

c. Motion to approve Fiscal Year 2019-2020 budget.

d. Motion to approve Office of the City Clerk Neighborhood Council Funding Program Fiscal Year 2019-2020 Administrative Packet.

e. Motion to support minute taking and administrative services for the Harbor Alliance of Neighborhood Councils

Resolved, the Harbor Gateway South Neighborhood Council shall pay $225 (8 hours @ $27.95) twice a year for a minute taker and monthly administrative services for a cost of $450 for the fiscal year 2019–2020 for the Harbor Alliance of Neighborhood Councils, to be billed through a city approved temporary staffing agency.

f. Motion to support website hosting and maintenance for the Harbor Alliance of Neighborhood Councils

Resolved, the Harbor Gateway South Neighborhood Council shall pay $50 (in July 2019) to The Mailroom (Kristina Smith) for website hosting and maintenance for the Harbor Alliance of Neighborhood Councils for the fiscal year 2019–2020.

14. Discussion and possible action to create standing and ad hoc committees, appoint committee chairs and committee members – (see bylaws below)

a. Planning and Land Use Committee
b. Bylaws Committee
c. Public Safety Committee
d. Outreach Committee
e. Community Plan Update Ad Hoc Committee
f. Budget & Finance Committee
g. Newsletter Committee
h. Other

15. Committee and Other Reports

a. Harbor Alliance of Neighborhood Councils (HANC) Report – Katy Carlson

16. New Business

17. Old Business

a. Update on monthly newsletter – Mercedes McLane
   i. Action Item/Formal Request for Audit: Disclose current process and responsible parties (board member/staff/employee, etc) for preparation of newsletter including but not limited to event choice, printing, and distribution. – possible pending item
   ii. Discussion and possible action to create standing Newsletter committee to ensure transparency and allow open access to community member participation. – possible pending item

18. Board Announcements

19. Adjournment – The next regular Board and Stakeholder meeting will be the Thursday, July 11, 2019 at 6:30 p.m.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public can address the Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda will be heard during the General Public Comment period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the Committee Chair.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment at 310-918-8650.
ARTICLE VII: COMMITTEES AND THEIR DUTIES

701. Standing Committees. The President, with Board approval, may establish Standing Committees as needed. Said Committees will be listed in a Standing Rule approved by the Board at the start of each term.

702. Ad Hoc Committees. The President, with Board approval, may establish Ad Hoc Committees as needed to deal with specific issues of a temporary nature.

703. Committee Creation and Authorization. The President shall have power to establish, appoint, and direct Committees as authorized and confirmed by the Board.

Please note: At this time Harbor Gateway South Neighborhood Council does not have Standing Rules.