Minutes

1. Call to Order/Pledge of Allegiance: The meeting was called to order by Vice President Cecilia Fernandez at 6:50 p.m.

2. Roll Call: There was a quorum with 9/8 Board members present and approximately 20 stakeholders in attendance.

3. Approval of Agenda – Approval of August 8, 2019 meeting agenda. Approved without objection.

4. Approval of Minutes – Approval of June 20, 2019 Special meeting minutes. Please note there was no quorum at the July 11, 2019 meeting. Approved without objection.

5. Fill vacant board seats
   a. Area 2 Seat – No candidates.
   c. Member-At-Large Seat – Gustavo Alcala elected with 9 yes (C. Alcala, Barragan, J. Betancourt, Carlson, Fernandez, Griffin, Nelson, Ramirez, and Sandoval), and Monee Swan with 0 votes.

6. First Responders Reports
   a. LAPD Senior Lead Officers Adrianna Bravo
      i. Officer Bravo gave a brief overview of crime stats for the area.
      ii. She announced upcoming events.
      iii. Her contact information is 3642@lapd.online 310-869-2174 and 1-877-ask-lapd.
      iv. Officer Bravo answered questions from the board and stakeholders.

7. Government Officials Reports
   a. Councilman Joe Buscaino – Field Deputy Caitlin Muldoon
      i. Ms. Muldoon provided a written report which included some of the following.
      ii. No trucks over 6,000 pounds signs have been approved for 209th and Torrance Boulevard.
      iii. On Friday, August 9th there will be an outdoor move night at the Boys and Girls Club.
      iv. Ms. Muldoon answered questions from the board and stakeholders.
b. **Department of Neighborhood Empowerment (DONE)** – Octaviano Rios, Neighborhood Council Advocate
   i. Mr. Rios commented about all the work board members do behind the scenes that stakeholders are not aware of.
   ii. He gave a detailed overview of the Monthly NC Profile that board members receive on a monthly basis.
   iii. The annual Congress of Neighborhoods is on Saturday, September 28th at City Hall. It is free to attend, and registration is now open.
   iv. Mr. Rios answered questions from the board and stakeholders.

8. **Public Comment on Non-Agenda Items**
   a. Ethan Senser from Food and Water Watch commented that the city is doing a study regarding the viability going to 100% renewable energy by 2030. He would like the board to file a Community Impact Statement asking the city exclude methane, biomass, biogas, nuclear energy, and unbundled renewable energy credits from consideration in reaching its goal.
   b. Olive Reed commented about a marijuana grow operation trying to open at Lochness and Sepulveda.
   c. Janet Horst from Harbor Gateway Torrance Outreach commented that they are holding a garage sale on Friday and Saturday, September 6th and 7th as a fundraiser for their food bank.

9. **Presentation: California Work & Family Coalition** – Melisa Acoba, Legislative Coordinator
   a. They are part of an ongoing campaign by UFCW and LAANE for fair workweek for retail workers. They would appreciate the council’s support.
   b. Susan Issacs is a volunteer with the National Council of Jewish Women commented that their organization has also been working for the last two years on the fair workweek campaign.

10. **Motion to file a Community Impact Statement (CIS) in support of California Work & Family Coalition’s Fair Workweek policy** – 19-0229
    WHEREAS, the retail sector is the second largest industry in the City of Los Angeles, employing an estimated 147,000 workers, and;
    WHEREAS, inconsistent and erratic schedules create serious challenges to retail workers’ abilities to arrange for schooling, medical appointments, and childcare, and;
    WHEREAS, these inconsistent schedules result in inconsistent weekly compensation, making financial planning far more difficult for retail workers, and;
    WHEREAS, the annual median income of Los Angeles retail workers is $21,139, and;
    WHEREAS, two-thirds of all retail workers reported their managers had changed their schedules after posting, and;
    WHEREAS, all workers deserve dignity and respect on their jobs, and;
    WHEREAS, family stability and educational achievement are positively influenced by the consistent presence of parental figures, and;
    WHEREAS, a report recently released by the UCLA Institute for Research on Labor and Employment published a study surveying over 800 retail workers and found that 80 percent of retail workers do not have a set schedule week to week, and;
    WHEREAS, the UCLA study further found that 77 percent of retail workers received one week or less notice of their schedules, and;
    WHEREAS, the UCLA study further found that 43 percent of student employees in the retail sector had to miss at least one class because inconsistent schedules, and;
    WHEREAS, the UCLA study further found that erratic schedules also prevented 45 percent of retail workers from regularly accessing childcare services, and;
    WHEREAS, over half of Los Angeles retail workers are women subject to the second highest rate of on-the-job sexual harassment, according to the EEOC, and;
    WHEREAS, sexual harassment in the retail sector has often been tied to threats of cuts to hours or reassignment to less desirable shifts, and;
    WHEREAS, policies ensuring supporting fair scheduling practices for retail workers have already been enacted in New York City, Seattle, San Jose, San Francisco, Emeryville, and the State of Oregon, THEREFORE;
    BE IT RESOLVED, that the [ORGANIZATION] support the Los Angeles Fair Workweek campaign, and;
    BE IT FURTHER RESOLVED, that the Los Angeles Fair Workweek policy will ensure retail workers: 1) receive two weeks’ notice of their schedules, 2) are not forced to work “clopening” shifts or to remain “on-call” for shifts, 3) will not be retaliated against for requesting a change in their shift, 4) will receive additional compensation for last minute changes to their schedules, and 5) will be offered additional hours at their place of employment before employers hire additional part-time workers.
Motion by Cecilia Fernandez to table the motion above to file a Community Impact Statement (CIS) in support of California Work & Family Coalition's Fair Workweek policy, second by Katy Carlson, and failed with 3 yes (Barragan, Carlson, and Fernandez), 6 noes (C. Alcala, J. Betancourt, Griffin, Nelson, Ramirez, and Sandoval), and 0 abstention.

Motion by Cecilia Fernandez to approve the motion above to file a Community Impact Statement (CIS) in support of California Work & Family Coalition's Fair Workweek policy, second by Katy Carlson, and passed with 8 yes (C. Alcala, Barragan, J. Betancourt, Carlson, Griffin, Nelson, Ramirez, and Sandoval), 1 no (Fernandez), and 0 abstention.

11. Budget and Finance

a. Motion to approve June and July 2019 Monthly Expenditure Reports (MER).
   Motion by Cecilia Fernandez to approve June and July 2019 Monthly Expenditure Reports (MER), second by Morgan Griffin, and passed with 7 yes (C. Alcala, J. Betancourt, Carlson, Fernandez, Griffin, Nelson, and Ramirez,), 0 no, 0 abstention, 1 ineligible (Sandoval), and 1 left meeting early (Barragan).

b. Motion to approve monthly expenses for, Lloyd Staffing.
   Motion by Celia Alcala to approve monthly expenses for, Lloyd Staffing, second by Morgan Griffin, and passed with 5 yes (C. Alcala, J. Betancourt, Carlson, Griffin, and Ramirez,), 0 no, 2 abstentions (Fernandez and Nelson), 1 ineligible (Sandoval), and 1 left meeting early (Barragan).

c. Motion to approve monthly expenses for, The Mail Room.
   Motion by Cecilia Fernandez to table monthly expenses for, The Mail Room, second by Cesar Ramirez, and passed with 7 yes (C. Alcala, J. Betancourt, Carlson, Fernandez, Griffin, Nelson, and Ramirez,), 0 no, 0 abstention, 1 ineligible (Sandoval), and 1 left meeting early (Barragan).

d. Motion to approve monthly expenses for, Life Storage.
   Motion by Cecilia Fernandez to monthly expenses for, Life Storage, second by Cesar Ramirez, and passed with 4 yes (J. Betancourt, Carlson, Griffin, and Ramirez,), 3 noes (C. Alcala, Fernandez, and Nelson), 0 abstention, 1 ineligible (Sandoval), and 1 left meeting early (Barragan).

e. Motion to approve monthly expenses newsletter creation, printing and distribution. Item not considered.

f. Motion to approve monthly expenses for, audio services. Item not considered

g. Motion to approve monthly expenses office supplies, and vendor(s) for meeting refreshments.
   Motion by Cecilia Fernandez to monthly expenses office supplies, and vendor(s) for meeting refreshments, second by Morgan Griffin, and passed with 7 yes (C. Alcala, J. Betancourt, Carlson, Fernandez, Griffin, Nelson, and Ramirez,), 0 no, 0 abstention, 1 ineligible (Sandoval), and 1 left meeting early (Barragan).

h. Discussion of Lloyd Staffing duplicate payment of invoice 410094 $119.00. See attached backup documents. Item not addressed.

i. Motion to approve purchase of snacks and beverages for monthly board and stakeholder meetings.
   (This is an allocated line item in the approved fiscal year 2019-2020 budget). Item not considered.

j. Motion to approve purchase of a large LED stopwatch/clock with remote control for meetings in an amount not to exceed $150.
   Motion by Cecilia Fernandez to approve purchase of a large LED stopwatch/clock with remote control for meetings in an amount not to exceed $150, second by Morgan Griffin, and passed with 6 yes (J. Betancourt, Carlson, Fernandez, Griffin, Nelson, and Ramirez,), 1 no (C. Alcala), 0 abstention, 1 ineligible (Sandoval), and 1 left meeting early (Barragan).

k. Motion to approve purchase of 13 Desk Name Plate Holders Matte Silver (2x8) in an amount not to exceed $50.
   Motion by Cesar Ramirez to approve purchase of 13 Desk Name Plate Holders Matte Silver (2x8) in an amount not to exceed $50, second by Morgan Griffin, and passed with 7 yes (C. Alcala, J. Betancourt, Carlson, Fernandez, Griffin, Nelson, and Ramirez,), 0 no, 0 abstention, 1 ineligible (Sandoval), and 1 left meeting early (Barragan).

l. Motion to approve Neighborhood Purpose Grant (NPG) application for the Aki Matsuri Community and Family Festival on Saturday, October 19, 2019, submitted by 16th Area Homeowners Association in the amount of $5,000. (Please note that there is currently $4,100 allocated for the NPG line item in the approved fiscal year 2019-2020 budget.)
   Motion by Cecilia Fernandez to amend the motion to approve an amount not to exceed $1,000, second by Morgan Griffin, and passed with 6 yes (J. Betancourt, Carlson, Fernandez, Griffin,
Motion by Cecilia Fernandez to approve Neighborhood Purpose Grant (NPG) application for the Aki Matsuri Community and Family Festival on Saturday, October 19, 2019, submitted by 186th Area Homeowners Association in an amount not to exceed $1,000, second by Morgan Griffin, and passed with 6 yes (J. Betancourt, Carlson, Fernandez, Griffin, Nelson, and Ramirez,), 1 no (C. Alcala), 0 abstention, 1 ineligible (Sandoval), and 1 left meeting early (Barragan).

Motion by Jennifer Betancourt to adjourn, second by Morgan Griffin, approved without objection.

All remaining items not addressed.

m. Motion to approve contributing an amount not to exceed $500 to the Congress of Neighborhoods 2019 annual event on Saturday, September 28, 2019.

n. Motion to approve contributing an amount not to exceed $250 to the Neighborhood Council Budget Advocates for the fiscal year 2019-2020.

o. Motion to approve budget reallocations (Share) as detailed below for contributions to Congress of Neighborhoods and Neighborhood Council Budget Advocates.

p. Motion to reallocate (Share) $750 from Office/Operations – Newsletter Printing to Office/Operations – NC Contributions – NC Congress and NCBA’s (new line item).

q. Motion to support minute taking and administrative services to the Harbor Alliance of Neighborhood Councils (HANC) ------- the Harbor Gateway South Neighborhood Council shall pay $225 (8 hours @ $27.95) twice a year for a minute taker and monthly administrative services for a cost of $450 for the fiscal year 2019–2020 for the Harbor Alliance of Neighborhood Councils, to be billed through a city approved temporary staffing agency.

r. Motion to support website hosting and maintenance for the Harbor Alliance of Neighborhood Councils, (HANC) ------- the Harbor Gateway South Neighborhood Council shall pay $50 (in July 2019) to The Mailroom (Kristina Smith) for website hosting and maintenance to the Harbor Alliance of Neighborhood Councils (HANC) for the fiscal year 2019–2020.

12. Possible action to appoint the following board roles:
   a. Up to 5 Community Impact Statement (CIS) filers
   b. Homelessness Liaison
   c. Animal Services Liaison
   d. FilmLA Liaison
   e. Public Works Liaison
   f. City Attorney Liaison – Required to be the President
   g. LA Department of Water and Power Liaison

13. Create Standing and Ad Hoc committees, appoint committee chairs, and committee members –
   a. Planning and Land Use Committee
   b. Bylaws Committee
   c. Public Safety Committee
   d. Outreach Committee
   e. Community Plan Update Ad Hoc Committee
   f. Budget & Finance Committee
   g. Newsletter Committee
   h. Other

14. Committee and Other Reports
      i. 22

15. Old Business
   a. Discussion of illegal fireworks
      i. 22

16. Board Announcements – None

17. Public Comment on Non-Agenda Items
18. **Adjournment** – Meeting was adjourned at 8:30 pm. The next regular Board and Stakeholder meeting will be the Thursday, September 12, 2019 at 6:30 p.m.

Respectfully Submitted,
Sheryl Akerblom
for the Harbor Gateway South Neighborhood Council